



## Lincoln Heights Neighborhood Council

3516 North Broadway

Los Angeles, CA 90031

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NANCI ROSAS, President; BEN WADSWORTH, Vice President;  
SEVIN RILEY, Secretary; THERESA VELASQUEZ, Treasurer



### STANDING RULES FOR THE LINCOLN HEIGHTS NEIGHBORHOOD COUNCIL

1. The total voting membership of the Lincoln Heights Neighborhood Council is 26
2. The minimum number of members required to take official action is 14 (quorum)
3. The minimum number of members required to amend the bylaws is  $2/3 + 1 = 18$
4. The minimum number of votes required to pass an item is 8 votes.  $(\text{members present}/2)+1$   
 $(14/2)+1=8,$
5. The number of votes required to pass "Call the Previous Question" is  $2/3$  of the members present + 1  
if 14 or 15 then 10 votes; if 16 then 11; if 17 or 18 then 12; if 19 then 13; if 20 or 21 then 14 etc.
6. The maximum number of board members that can be in attendance or participate in a committee meeting is 7
7. The number of votes needed to approve or modify these Standing Rules if they are on the agenda is  $1/2$  of the members present (having achieved a quorum) plus 1. If 14 members are present then  $(14/2)+1=8$ ,  $(15/2)+1=9$ ,  $(16/2)+1=9$ ,  
 $(17/2)+1=10$ ,  $(18/2)+1=10$ ,  $(19/2)+1=11$ ,  $(20/2)+1=11$
8. The Board of Directors shall hold ONE official meeting on the Third Thursday of each month as a trial for the months of August and September. *At the end of the trial period the Board of Directors may vote to make this permanent, extend the trial period, or revert to the previous schedule of 2 meetings each month (first and 3rd Thursdays).*
9. The maximum amount of time allowed for any stakeholder to speak during "Public Comment" is 2 minutes.
10. The maximum amount of time allowed for any board member to speak is 2 minutes.
11. The members of the council may, by majority vote extend the time a member may speak or the amount of time a stakeholder may speak.
12. The presiding officer may, without objection by the members of the council, reorder the sequence of items in the agenda. If there is an objection the decision of the chair may be upheld by a simple majority.
13. Items brought before the Neighborhood Council for a vote must first have been reviewed and recommended to the Executive Committee for inclusion on the Neighborhood Council Agenda by one of the Neighborhood Council Standing Committees or Ad Hoc Committees.
14. If a Neighborhood Council member feels that an item needs to be presented to the Neighborhood Council for a vote and no committee action has occurred or a committee has decided in the negative on the issue, that member may request that the Executive Committee includes the item for a vote on the next Neighborhood Council Meeting Agenda.
15. If a board member is unable to attend a meeting they may request it to be considered as a "excused absence." The request must be given in writing to a member of the executive board (email, text message, or written note is acceptable). In the absence of a request the absence will be counted as an unexcused absence.
16. If a member knows in advance that they will need to leave a meeting before it is adjourned they must request permission to do so from the presiding officer. If they fail to do so they will be charged with an unexcused absence. (This can also be done by writing in advance stating the reason for leaving early.)
17. Election to fill a board vacancy. a) The vacancy must be advertised atleast one regular meeting prior to the election.  
b) If only one application is submitted then the election will be determined by majority vote of the board of directors at a regular meeting after a quorum has been achieved). If more than one candidate has submitted an application for the office the candidates will be notified that the election will be postponed to the next regular meeting and at that time all stakeholders present will be entitled to vote. (Note: board members are considered stakeholders as well as those in the audience that meet the bylaw definition of stakeholder)
18. Each board member is expected to serve as a regular attending member of atleast one NC standing committee. No board member may serve as a member of more than three standing committees.

BOARD MEMBERS: BUSINESS REPRESENTATIVES: William Aparicio, Theresa Velasquez;  
COMMUNITY BASED ORGANIZATIONS REPRESENTATIVES: Karina Andrade, Vera Padilla, Selena Ortega;  
YOUTH REPRESENTATIVES: David Lopez, Gloria Padilla;  
AREA REPRESENTATIVES: Ernest F. Sanchez, Richard Silvera, Ernest E. Sanchez, Ted Juarez, Maria Uribe,  
Vince Rosiles, Frank Wada, Paul Medina, Kevin F. Flint, Lisa Joffrey, José Aguilar