



**Lincoln Heights Neighborhood Council**  
**3516 North Broadway**  
**Los Angeles, CA 90031**  
**FACEBOOK: "www.facebook.com/LHNCLA31"**  
**WEB: "www.LincolnHeightsNC.org"**  
**GILBERT AREVALO, President; BEN WADSWORTH, Vice President;**  
**YVETTE ANCIRA-LUCIO, Secretary; MARIA PALACIO, Treasurer**



**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Gilbert Arevalo, Board President, at 310.408.3773 or email: gil\_arevalo@hotmail.com

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.lincolnheightsnc.org](http://www.lincolnheightsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contacting Gilbert Arevalo, Board President, at 310.408.3773 or email: [gil\\_arevalo@hotmail.com](mailto:gil_arevalo@hotmail.com).

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to your attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** -LHNC agendas are posted for public review as follows:

- Dino's Burgers located at 2817 N. Main St., LA 90031
- At our Web Site "[www.LincolnHeightsNC.org](http://www.LincolnHeightsNC.org)"
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at "[www.lacity.org/subscriptions](http://www.lacity.org/subscriptions)".

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the LHNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the LHNC Bylaws. The Bylaws are available at our Board meetings and our website.

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte contacting Gilbert Arevalo, Board President, at 310.408.3773 or email: [gil\\_arevalo@hotmail.com](mailto:gil_arevalo@hotmail.com) .

**LINCOLN HEIGHTS NEIGHBORHOOD COUNCIL**  
**EXECUTIVE COMMITTEE AGENDA**  
**Friday, September 13, 2019, 6:00—7:00 pm**  
**Lincoln Heights Community Center, 3516 N. Broadway, Los Angeles, CA 90031**

- I Welcome, Call to Order, Roll Call
- II Public Comment (1 minute per person)
- III Executive Committee Discussion
- IV Setting of the Agenda for a Board of Directors Meeting 6:00-9:00 pm @ Senior Citizens Center 9/19/2019.
  - 1 Welcome, Call to Order, Pledge of Allegiance, Roll Call,
  - 2 Approval of July 2019 Minutes
  - 3 City Reports
    - a. Council District 1—Gilbert Cedillo/Jose A Rodriguez
    - b. Hollenbeck Police Department
    - c. Los Angeles Fire Department
    - d. Farmers Market
    - e. Wendy Carrillo 51<sup>st</sup> Assembly District (Mayra Alvarez, Deputy)
    - f. Mayor Eric Garcetti, Edna Degollardo, Area Representative
    - g. Department of Neighborhood Empowerment—Mario Hernandez
    - h. Other
  - 4 Unagendized public comment (1 minute per person)
  - 5 Community and Board Announcements (2 minutes per person)
  - 6 Possible Program
  - 7 Committee Reports
    - a. Executive Committee
      - i. Appointment of Committee Chairpersons:
        - a. Executive Committee Gilbert Arevalo
        - b. Planning & Land Use—Richard Larsen

BOARD MEMBERS: BUSINESS REPRESENTATIVES: William Rodriguez Morrison, Mario Marrufo, Sheri Fierro;

COMMUNITY BASED ORGANIZATIONS REPRESENTATIVES vacant, Benny Madera; Martha Sevin Riley;

YOUTH REPRESENTATIVES Amanda Martinez, Hugo Hernandez;

AREA REPRESENTATIVES: Richard Larsen, Theresa Vasquez, Vacant, Vicente Gonzalez-Reyes Jr., Miguel Montenegro, Maribel Hernandez, Vince Rosiles, Michelle Rubio, Tameka J. Flowers, Vacant, Jose Vanegas, vacant., Selena Ortega, Vacant.

- c. Elections—TBD
  - d. Outreach—Tameka Flowers
  - e. Community Events—Tameka Flowers
  - f. Budget—Maria Palcio
  - g. Government Liason—Selena Ortega
  - h. Programs & Services—Selena Ortega
  - i. Bylaws—Ben Wadsworth
  - j. Grievance—TBD
  - k. Ad Hoc 5 Lots—Richard Larsen
2. Selection of up to 5 individuals authorized to write CIS (Community Impact Statements)
- b. Budget Committee Report
    - i. Treasurer’s Report, July Expenditures Report and **Action to Approve July 2019 MER August 2019 MER**
    - ii. Discussion and possible **Motion to approve \$500.00 for Yearly training meeting** for expenses of, food, beverages and cost of printing training documentation. DATE TBA.
    - iii. Discussion and possible **MOTION to Amend Budget to move Web Maintenance \$2,000.00 from OUTREACH** category to Office/Operational Expenditures category.
    - iv. Discussion and possible **Motion to approve reimbursement for Sheri Fierro** in the amount of \$310.62 for Spring Easter Event 2019. Easter Baskets a total of 300 baskets total of \$410.62. Sheri Fierro donated \$100.00 to contribute in purchasing Easter Baskets for the Spring 2019 event.
    - v. Possible additional motions from the Budget/Finance Committee
  - c. Outreach Committee (T Flowers)
  - d. Community Events Committee (T Flowers)
    - i. **Discussion and possible motion to approve dates for future activities**
      - 1. Back to School – September 7<sup>th</sup>
      - 2. Halloween – October 30<sup>th</sup>
      - 3. Veterans Day – November 8<sup>th</sup>
      - 4. Holiday Parade – December 1<sup>st</sup>
      - 5. Tree Lighting – December TBA
      - 6. Community Cleanups – TBA
    - ii. **Motion to approve** Mr. Gilbert Arevalo to write an article for the newspaper regarding the various community events of the Lincoln Heights Neighborhood Council. Ms. Flowers will be asked to assist with details.
  - e. Planning and Land Use Committee (R Larson)
    - i. **Possible Planning & Land Use Committee Motions**
    - ii. Motion for Approval: ENV-2019-4259-CE and ZA-2019-4258-ZAD, 500 Clifton Street: reduced front yard setback and reduce front yard to construct retaining wall, request two retaining walls ranging in height from 1 foot to maximum of 14 feet in hillside area, which exceeds maximum height of 10 feet
  - f. Ad Hoc/Five Lots Committee (R. Larsen)
    - i. **Motion for Approval on a survey** to assess community responses, for gathering information. The survey attached was Approved unanimously. It needs to be approved, translated, printed, and possibly used to canvas our community. Funds will be needed to print and distribute, as well as to gather in a central location and possibly get a vendor to give us the results in a informative manner. (see attachment)
  - g. City and Government Liaison Committee (S Ortega)
    - i. **Motion to grant City and Government Liaison Committee** permission to collect signatures from area 7 residents to change street cleaning hours from 4:00 a.m- 6:30 a.m to 10:00 a.m-12:30 p.m.
    - ii. Official petition form given from G. Cedillo’s office. Information regarding the petition/ signatures will be posted on official LHNC facebook and signatures will be collected by committee members)
  - h. Program and Services (S. Ortega)
  - i. Election Committee
    - i. Announcement of vacancies and possible election to fill positions
      - 1. **Area 2 At Large**, Area 6 Resident, Area 7 Resident, CBO Position
    - ii. I have received two applications for the CBO position
      - 1. R. Scott Johnson
      - 2. Michael Galarza
      - 3. Our ByLaws state the following: “Prospective representatives from a Community Based Organization must either be the head (as defined in its charter) of an Organization that maintains a physical office or space located in Lincoln Heights or must be an officer or member (as defined in its charter) of such Organization and have written authorization from the Organization head to use officer or member status in claiming eligibility for election to the LHNC Board. This classification can include, but is not limited to, youth associations, scholarship organizations, churches, schools, social service providers, nonprofit organizations, etc”.



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- 4. No letter has been submitted at this time.
  - a. **Motion to table CBO position appointment until all required documents have been received and evaluated.**

iii. Two applications have been received for the **Area 2 At Large position**, term ending in the year 2021. Both candidates are residents of the LHNC area and meet the requirement for "At Large" Area representative.

- i. **Armida Marrufo**
- ii. **Michael Merced**

2. *LHS Bylaws: "The Board shall vote on the application(s) at the meeting. If multiple applications for one (1) seat have been submitted, the candidate with the most votes wins. Tied votes shall be resolved via the City Clerk tied vote process. D. When a vacant seat is filled by the aforementioned process, that seat shall be filled only until the next general election is held to fill all seats on the Board, in no event shall a vacant seat be filled where the election to fill all seats on the Board is scheduled to be held within one hundred and twenty (120) days from the date the applicant (Stakeholder) proposing to fill the vacancy tenders a written application to the Secretary".*

- a. Result of the Selection process.

- j. Bylaws and Rules Committee (B Wadsworth)
- k. Grievance Committee

- 8 New Business
- 9 Unagendized Public Comment (1 minute per person)
- 10 Attendance Report

- a. The (Area 3 At Large) representative has failed to attend any NC Meetings to this date. He has been sent agendas and I have sent several email notices and one snail mail notice and to date he has failed to respond to any of the communications. Possible **motion to declare the Area 3 At Large Seat vacant.**

- 11 Adjournment
- V Unagendized Public Comment (1 minute per person)
- VI Adjournment of ExCom Meeting

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