

Monthly Expenditure Report



Reporting Month: April 2020

Budget Fiscal Year: 2019-2020

NC Name: Lincoln Heights
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$25077.04	\$1895.00	\$23182.04	\$3496.00	\$0.00	\$19686.04

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$33500.00	\$595.00	\$16112.30	\$496.00	\$12616.30
Outreach		\$0.00		\$3000.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Neighborhood Purpose Grants	\$6500.00	\$1300.00	\$200.00	\$0.00	\$200.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$21792.70	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PUBLIC STORAGE 22324	04/02/2020	Storage Payment for April 2020	General Operations Expenditure	Office	\$285.00
2	IN THE MAILROOM	04/08/2020	Monthly Web Services - March 2020 and April 2020	General Operations Expenditure	Office	\$310.00
3	Nuestras Raices	02/20/2020	Motion to approve NPG applicant - Nuestras Raices up to \$1,300.00 for the support of the 40th annual celebration to honor Cuauhtemoc the grant requested is to pay for gym rental, street closure permit...	Neighborhood Purpose Grants		\$1300.00
Subtotal:						\$1895.00

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Lincoln Heights Senior Center	01/16/2020	Motion to approve up to \$496.00 to pay for Lincoln Heights Senior Center from July 2019 -December 2019	General Operations Expenditure	Office	\$496.00

2	Healing Urban Barrios	05/01/2020	This email is to inform you and the City Clerk Funding Division, that the Lincoln Heights NC COVID-19 Emergency Authority Funding Request for Healing Urban Barrios has been approved. The fol...	General Operations Expenditure	Outreach	\$2000.00
3	Athletes In The Making	05/04/2020	This email is to inform you and the City Clerk Funding Division, that the Lincoln Heights COVID-19 Emergency Authority Funding Request for Athletes in the Making has been APPROVED. Mario a...	General Operations Expenditure	Outreach	\$1000.00
Subtotal: Outstanding						\$3496.00



Your Payment Receipt # 5E854879647D6C932B1E

This confirms your payment of \$285.00 on 04/01/2020 by Credit Card. Thanks for using Public Storage!

Your Account Details

[Log In](#)

THERESA VELASQUEZ

ACCOUNT NUMBER:	2232400087
PHONE:	(323) 236-0595
EMAIL:	palaciomary10@gmail.com

1,937



1,937

Storage Payment Details

STORAGE LOCATION: 4002 N Mission Rd
Los Angeles, CA 90032
(323) 319-4258

PAYMENT RECEIVED:
\$285.00

SPACE NUMBER: B243

SPACE SIZE: 10x10

	PAYMENT RECEIVED 04/01/2020	PAST DUE/DUE NOW	DUE NEXT 05/01/2020
RENT	\$270.00	\$0.00	\$270.00
INSURANCE	\$15.00	\$0.00	\$15.00
TOTAL	\$285.00	\$0.00	\$285.00



INVOICE



The Mailroom

Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
ksmith@klct.com

Invoice #: 0922-LHNC
Invoice Date: Apr 7, 2020
Reference: MAR - APR
2020
Due date: Apr 17, 2020

Amount due:
\$310.00

Bill To:

Lincoln Heights NC
Maria Palacio, Treasurer
palaciomary10@gmail.com

Description	Quantity	Price	Amount
MAR - APR 2020 Website Maintenance Website Maintenance for WORD PRESS site for Lincoln Heights Neighborhood Council website. \$135 per month. Includes uploading of agendas, minutes, news, flyers, events and meetings, etc. daily as required. Posting all agendas on Facebook. Sending email blast of all agendas & events through Constant Contact. (This amount includes the monthly hosting fee on our servers at \$15/mo.)	2	\$135.00	\$270.00
MAR - APR 2020 Constant Contact Fees Constant Contact account cost is \$20 per month for up to 500 email addresses. After 500 their price will increase.	2	\$20.00	\$40.00
		Subtotal	\$310.00
		Discount (\$0.00)	\$0.00
		Shipping	\$0.00
		Total	\$310.00 USD

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

04/07/2020 - 17:35 PDT

Sale

Total	\$310.00
MasterCard	...4636
Name on Card	
Auth Code	017609
Trans ID	PJ0020488133
Merchant No	...3929

Thank you for your business!

Customer copy

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Lincoln Heights Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Nuestras Raices 46-0495344 California Oct. 10, 2007
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 3904 W. 17th Street Torrance CA 90504
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Virginia Carmelo (714) 658-1670 xipejefa@hotmail.com
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) **or** 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead *Attach IRS Determination Letter*

3) Xipe Totec Danzantes Aztecas, 1757 Gardenaire Lane Anaheim, CA 92804
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant helps pay for expenses to support the 40th annual "Celebration to Honor Cuauhtemoc". Expenses incurred include musicians and a DJ, gym use permit, porta-potties, water and snacks, postage, paper goods, etc. The event is held at Mexico Park in Lincoln Heights the last Saturday of each February. More than 300 indigenous dancers, singers, musicians, artisans of all ages gather for this 3-day traditional celebration to honor the last Aztec leader, Cuauhtemoc. The Saturday event takes place at his statue in Mexico Park, which was gifted to the City of Los Angeles in 1978. +

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This is a free public event. The community benefits by the interaction, education, and entertainment offered by the indigenous as they practice age-old traditions in a public venue. The public is exposed to valuable cultural and indigenous teachings that serve to inspire and strengthen our communities. The public can choose to participate by interacting with community dancers and will receive a sense of our historical ties to our beautiful indigenous culture.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Musician	\$ 200.00	\$ 200.00
	DJ/Sound System	\$ 300.00	\$ 300.00
	demonstration Ulama game	\$ 100.00	\$ 100.00

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Gymnasium Rental	\$ 750.00	\$ 750.00
	Porta-Potties, tables and chairs	\$ 410.00	\$ 410.00
	Supplies, water, and snacks	\$ 365.00	\$ 365.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
fundraising by group	\$ 1,600.00	\$ 1600
donations	\$ 200.00	\$ 200
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,600

10a) Start date: 2 / 29 / 20 10b) Date Funds Required: 2 / 22 / 20 10c) Expected Completion Date: 2 / 29 / 20
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Argelia Andrade Director Argelia Andrade 1/09/2020
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Rosa Segura Secretary Rosa Segura 2-3-2020
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

OCT 10 2007

NUESTRAS RAICES
C/O ARGELIA ANDRADE
3904 W 171ST ST
TORRANCE, CA 90504-1121

Employer Identification Number:
46-0495344
DLN:
607232004
Contact Person:
JOHN JENNEWEIN ID# 31307
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
509(a)(2)

Dear Applicant:

Our letter dated May 2004, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification Form



NC Name: Lincoln Heights Neighborhood Council

Meeting Date: January 16, 2020

Budget Fiscal Year: 2019-2020

Agenda Item No: C-vi

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve NPG applicant - Nuestras Raices up to \$1,300.00 for the support of the 40th annual celebration to honor Cuauhtemoc the grant requested is to pay for gym rental, street closure permits, and rental of sounds system, tables, chairs, and canopies. The event will be held on Saturday 29th of February at Mexico Park in Lincoln Heights.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Gil Arevalo	President	x					
Ben Wadsworth	Vice President	x					
Vacant	Secretary						
Maria Palacio	Treasurer	x					
William M. Rodriguez	Business Rep				x		
Mario Marrufo	Business Rep			x			
Sheri Fierro	Business Rep	x					
Benny Madera	CBO Rep	x					
Sevin Riley	CBO Rep	x					
VACANT	CBO Rep						
Hugo Hernandez	Youth Rep				x		
Amanda Martinez	Youth Rep						
Richard W. Larsen	Area 1 @ Large	x					
Theresa Velasquez	Area 1 Resident	x					
Michael Merced	Area 2 @ Large	x					
Vicente Gonzalez-Reyes Jr	Area 2 Resident				x		
Armida Marrufo	Area 3 @ Large	x					
Maribel Hernandez	Area 3 Resident					X	
Vince Rosiles	Area 4 @ Large	x					
Vacant	Area 4 Resident						
Tameka J. Flowers	Area 5 @ Large					X	
vacant	Area 5 Resident						
Jose Vanegas	Area 6 @ Large						
Vacant	Area 6 Resident						
Selena Ortega	Area 7 @ Large				x		
vacant	Area 7 Resident						
Quorum: 14	Total:	11	0	1	5	2	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature *Maria Palacio*

Second Signer's Signature *Vince Rosiles*

Print/Type Name: **Maria Palacio**

Print/Type Name: **Vince Rosiles**

Date: **1/28/2020**

Date: **1/28/2020**