

Monthly Expenditure Report



Reporting Month: May 2022

Budget Fiscal Year: 2021-2022

NC Name: Lincoln Heights
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$36372.13	\$6736.75	\$29635.38	\$15266.00	\$0.00	\$14369.38

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$19000.00	\$480.00	\$13233.38	\$0.00	\$12967.38
Outreach		\$256.75		\$266.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$18000.00	\$6000.00	\$12000.00	\$15000.00	\$-3000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$5029.87	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	IN THE MAILROOM	05/04/2022	LHNC MAR 2022 WEB SERVICES INVOICE & RECEIPT	General Operations Expenditure	Office	\$155.00
2	SMART AND FINAL 511	05/13/2022	LHNC 2122-001 town hall food \$256.75 5/13/2022	General Operations Expenditure	Outreach	\$256.75
3	PUBLIC STORAGE 22324	05/16/2022	LHNC Public Storage monthly payment of \$325.00 5/15/2022	General Operations Expenditure	Office	\$325.00
4	Lincoln Heights Tutorial Program	05/16/2022	Funding up to \$5,000 for NPG to Lincoln Heights Tutorial Program	Neighborhood Purpose Grants		\$5000.00
5	Plaza de la Raza	05/16/2022	Funding up to \$1,000 for NPG to Plaza de La Raza for the 2022 4th of July firework/entertainment.	Neighborhood Purpose Grants		\$1000.00
Subtotal:						\$6736.75

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Los Angeles Unified School District	05/13/2022	2022 Lincoln Heights Neighborhood Council district 1 town hall. Funding up to \$266.00 for LAUSD permit fees. Event approval code LHNC 2122-001	General Operations Expenditure	Outreach	\$266.00
2	Lincoln High School Band Club	05/17/2022	Funding up to \$5,000 for NPG for Lincoln High School Band Club	Neighborhood Purpose Grants		\$5000.00
3	Abraham Lincoln High School	06/03/2022	Neighborhood Purpose Grant funding up to \$5,000.00 to Abraham Lincoln High School for Ethnic studies. The grant is to purchase video equipment for the students.	Neighborhood Purpose Grants		\$5000.00
4	Buried Under the Blue	06/06/2022	Funding up to \$5,000 NPG to Buried Under the Blue for 5 documentary backpacks for free loan program to Lincoln Heights Community.	Neighborhood Purpose Grants		\$5000.00
Subtotal: Outstanding						\$15266.00

INVOICE



The Mailroom

Kristina Smith

1840 S Gaffey St, Suite 102, San Pedro, CA 90731, UNITED STATES

ksmith@klct.com

Invoice No#: 265-LHNC
Invoice Date: May 3, 2022
Reference: MAR 2022
Due Date: May 13, 2022

\$155.00
AMOUNT DUE

BILL TO

Lincoln Heights NC
Vincent Montalvo, Treasurer
vincentm.lhnc@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	MAR 2022 Website Maintenance Website Maintenance for WORD PRESS site for Lincoln Heights Neighborhood Council website. \$135 per month. Includes uploading of agendas, minutes, news, flyers, events and meetings, etc. daily as required. Posting all agendas on Facebook. Sending email blast of all agendas & events through Constant Contact. (This amount includes the monthly hosting fee on our servers at \$15/mo.)	1	\$135.00	\$135.00
2	MAR 2022 Constant Contact Fees Constant Contact account cost is \$20 per month for up to 500 email addresses. After 500 their price will increase.	1	\$20.00	\$20.00
			Subtotal	\$155.00
			Shipping	\$0.00
			TOTAL	\$155.00 USD

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

05/03/2022 - 16:12 PDT

Sale

Total	\$155.00
MasterCard	...6736
Name on Card	
Auth Code	093394
Trans ID	MS0088091602
Merchant No	...3929

Thank you for your business!

Customer copy

Smart & Final. &
 Warehouse & Market. Friend & Neighbor.

Smart And Final
 Store 511
 2511 DALY STREET
 LOS ANGELES, CA 90031
 Telephone (323) 539-2400

Grocery

Quaker Chewy Dipps Choc	9.99	F
Quaker Chewy Dipps Choc	9.99	F
Black Forest Collision	8.99	F
Black Forest Collision	8.99	F
Black Forest Collision	8.99	F
Kelloggs Rice Krispies	8.99	F
Kelloggs Rice Krispies	8.99	F
Hershey Miniature Assor	10.49	F
Regular Price \$10.99		
Kit Kat Snack Size	10.49	F
Regular Price \$10.99		
Frito Lay BOLD Flavor V	16.99	F
Frito Lay BOLD Flavor V	16.99	F
Garden of Eatin' Original Snac	15.99	F
Chex Mix Traditional	15.99	F
Mothers Circus Animals	11.49	F
Mothers Circus Animals	11.49	F
Flamin Hot Cheetos Crun	16.99	F
Flamin Hot Cheetos Crun	16.99	F

Beverage

First Street Water	3.99	F
CRV FOODSTAMP NONTAXAB	1.75*	F
First Street Water	3.99	F
CRV FOODSTAMP NONTAXAB	1.75*	F
First Street Water	3.99	F
CRV FOODSTAMP NONTAXAB	1.75*	F
First Street Water	3.99	F
CRV FOODSTAMP NONTAXAB	1.75*	F
First Street Water	3.99	F
CRV FOODSTAMP NONTAXAB	1.75*	F
First Street Water	3.99	F
CRV FOODSTAMP NONTAXAB	1.75*	F
Crystal Geyser Water	9.98	F
2 @	4.99	
CRV FOODSTAMP NONTAXAB	3.50*	F
2 @	1.75	

SUBTOTAL 256.75

Total # Items Sold: 25

256.75 @ 0.000% = 0.00

TOTAL 256.75
 Mastercard 256.75

PURCHASE \$256.75
*****6736 MC
CHIP CONTACTLESS
REF#: 094619 APPROVED
MASTERCARD
AROC - D66A62FB55B09F39
Mode: Issuer
IAD:
0110A0400322000000000C01.000C0000CFF

Total Saved **\$1.00**
Item Savings 1.00

Legend

- F - food stamp eligible
 - * - non-discountable
-

0010511130522005000230



You were served by:
Debbie

Date	Time	Store	Term	Op	Tran
05/13/22	05:34 PM	511	5	40025	0230

Thank you for shopping at
Smart and Final

We want to know your thoughts!
Complete our survey and enter to win
1 of 5
\$100 SMART & FINAL GIFT CARDS
Visit www.smartandfinal.com/survey
within 7 days of this shop - thank you!

The health and safety of our customers
and our associates is our top priority

Thank you for wearing a face covering

Now Hiring!
Visit www.smartandfinal.com/careers



 **Your Payment Receipt #**
6281A1C056BE3D5DFCE7

This confirms your payment of \$325.00 on 05/15/2022 by Credit Card. Thanks for using Public Storage!

Your Account Details

 [Log In](#)

VINCENT J MONTALVO

ACCOUNT NUMBER: 2232400087
PHONE: (323) 691-3369
EMAIL: vincentm.lhnc@gmail.com

Storage Payment Details

STORAGE LOCATION: 4002 N Mission Rd
Los Angeles, CA 90032
(323) 319-4258

PAYMENT RECEIVED:
\$325.00

SPACE NUMBER: B243
SPACE SIZE: 10x10

	PAYMENT RECEIVED 05/15/2022	PAST DUE/DUE NOW	DUE NEXT 07/01/2022
RENT	\$310.00	\$0.00	\$310.00
INSURANCE	\$15.00	\$0.00	\$15.00
TOTAL	\$325.00	\$0.00	\$325.00

Your Payment Details

CREDIT CARD \$325.00 ****6736

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Lincoln Heights

SECTION I - APPLICANT INFORMATION

1a) Lincoln Heights Tutorial Program 95-4682502 California 03/09/1998
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 2618 Workman St., Rm. 13 Los Angeles CA 90031
Organization Mailing Address *City* *State* *Zip Code*

1c) _____ _____ _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Dennis Ortega (323) 223-2509 LHTP@aol.com
Name *Phone* *Email*

2) **Type of Organization- Please select one:**

- Public School (not to include private schools) **or** 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

The Lincoln Heights Tutorial Program (LHTP) provides year-round services for students in grades K-12th with tutoring, homework assistance, work experience training, Junior Youth Club (JYC) & Youth United for Community Action (YUCA) youth clubs, youth leadership development, civic engagement, college tours, and college preparation. Our after-school tutorial programs serve children and youth in homework help, math, reading, writing, and computer literacy. Our youth clubs serve to build leadership skills amongst the local high school youth, and to give them opportunities to serve their own community. Our 3rd leadership development team of youth that we have, is titled the "Increase the Peace" ("IP") Advocacy committee, with the motto of "Bringing Unity to Our Community". This team has an emphasis on advocacy for our community. This work centers around increasing the opportunities for community youth agencies and youth to come together for specific events, designed to break down tensions amongst youth from the various parts of our neighborhood, and to reduce racial tensions between the Asian and Latino youth. Two of the events the committee hosts are the "Increase the Peace Neighborhood Clean-up & "Increase the Peace" Green Space Challenge. The LHNC Grant funds will be used towards material and supplies, food, leadership development & training for our after-school tutoring services, JYC & YUCA youth clubs, and LHTP "Increase the Peace" youth advocacy meetings and events.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.**

(Grants cannot be used as rewards or prizes for individuals)

LHTP's after school programs and services are provided in the Hybrid format and benefit our K-12th children, youth, and teens in Lincoln Heights. Our tutoring services help to keep our children focused on their studies and to excel in their academics. Our JYC & YUCA youth clubs provide community service, social, advocacy, inter-agency events, college tours, leadership training, mentorship, work experience, and college Prep for youth members in grades 6th-12th. In addition, to Our "Increase the Peace" Neighborhood Clean-up is a direct benefit to all of the residents and businesses in the surrounding blocks where our "IP" youth cleaning teams are assigned to clean. Our "Increase the Peace" Green Space Challenge event takes place at Lincoln Park and teaches about the importance of environmental preservation, planting flowers, utilizing parks and green space, outdoor activity and exercise to improve their physical and mental health. All invited agencies and guests will join together to promote the vision of "Increase the Peace" of Bringing Unity to our Community. There are opportunities for collaboration with the LHNC Board members for outreach and participation with our "Increase the Peace" events.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Materials & supplies for after school tutoring services	\$2,800	\$ 10,500
	Youth club meetings and events for the "Increase the Peace"	\$2,200	\$ 8,500
	Neighborhood Clean-up & Green Space Challenge	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 05/01/2022 10b) Date Funds Required: 05/28/2022 10c) Expected Completion Date: 12/31/2022
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

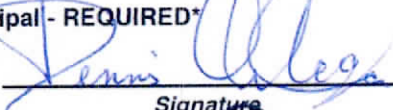
11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Dennis Ortega Executive Director  03/09/22
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Amy Phu Secretary  03/09/22
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Project Completion Report Form

Awarding Neighborhood Council: Lincoln Heights
 Applicant Name: Lincoln Heights Tutorial Program
 Grant Amount: \$ 5,000 Date Granted: May 2021

Please answer the following questions regarding the grant funding referred to above. Attach additional pages if necessary.

- Please provide a summary of the overall project for which funding was granted.

Lincoln Heights Tutorial Program provided afterschool services for K-12th grade students. Our tutoring staff were able to help their students to stay focused on their schoolwork and homework assignments, improve their study habits, increase grades, quiz, and tests scores, and showed good attendance and behavior. LHTP High School Tutoring Staff had steady after school jobs, stipends, and Workforce training. Our JYC & YUCA youth club members participated in a variety of community service, social, advocacy, virtual college tours, workshops, and hosted Food Pantry Days to distribute groceries and school supplies to our Lincoln Heights families.
- Please provide a summary of how the project built community, enhanced the neighborhood, and served a public benefit.

The funds from the LHNC NPG went directly back into the community to benefit the children, youth, teens, and families from our Lincoln Heights community. The Lincoln Heights Tutorial Program (LHTP) provided after school tutoring and homework assistance, Work experience training, high school staff stipends, youth club meetings events, materials and supplies, groceries & school supplies with the funds granted through LHNC NPG.
- In an effort to improve our grant-making, we welcome any additional comments you wish to make regarding our grant application process and post-grant reporting process.

For the most part the LHNC NPG process is very straight forward. Each group is given the opportunity to present their organization and their own grant request. One suggestion would be that when it is time for the LHNC Board to discuss, at times they had specific questions, concerns, or comments about each of the Agency's proposal and request. If the Agency representative(s) could be given the chance to clarify, answer, or address some of the comments and questions that the Board expressed to ensure that all information is accurately answered for the LHNC Board by the Agency.
- Please provide pictures of the project, including any before and after images if applicable.

Dennis Ortega	03/09/2022	LHTP@aol.com	(323) 223-2509
<i>Submitted by</i>	<i>Date</i>	<i>E-mail</i>	<i>Phone</i>



Lincoln Heights Tutorial Program

LHTP continued to provide jobs, financial security, and workforce experience and training for our high school and college aged directing and tutoring staff team when jobs & incomes were lacking in most of our families households. Our K-9th grade students were provided hundreds of hours of free hybrid after school tutoring and homework assistance on a regular basis.

Our JYC & YUCA youth club was able to balance between providing leadership training retreats, virtual college tours & workshops on financial aid, tips for our high school freshman class, discussions about Race relations, and In person meetings and community service events to keep our youth actively engaged in their community through participation in Making Strides Breast Cancer Walk, LA Marathon volunteering, LHTP's "Increase the Peace" Neighborhood Clean up, Rose Parade Float decorating, Festivals, Toy Giveaways, Youth Club Social events, and more when it was safe to do so.

LHTP went beyond the classroom to help meet the needs of our families, in collaboration with our community partners to provide over 625 drawstring bags with school supplies and snacks, over 2,300 grocery bags, and administered over 1,100 COVID vaccines during the Pandemic at our Saturday Food Pantry events and Lincoln Heights Mobile Medical Vaccination Clinic Days. The difference LHTP has been able to make in our community for our children, youth, teens, and families would not have been such a success or as impactful without the support of our Lincoln Heights Neighborhood Council.



Residential Halls

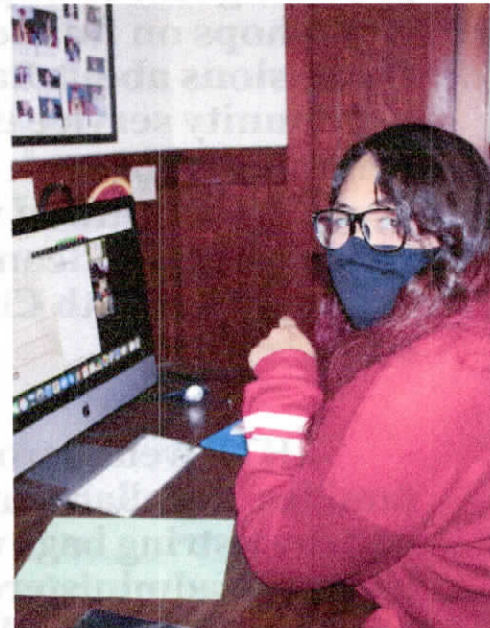
 Unit 1, Unit 2, Unit 3	 Blackwell	 Clark Kerr Campus
 Foothill	 Stern Hall	

berkeley

Zoom Meeting: New Meeting Info: 2020-10-15 10:00 AM

Participants: [Grid of video thumbnails]

Zoom Meeting: [Grid of video thumbnails]



Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: Vincent M. ...

Print/Type Name:

Date:

Authorized Signature: [Signature]

Print/Type Name:

Date:

Department of the Treasury

**District Director
Internal Revenue Service**

Date:

In reply refer to:

October 17, 1973

FL-1330, Code 428 :EO

(213) 688-4887



Plaza De La Raza, Inc.
3540 North Mission Rd.,
Los Angeles, California 90031

Our Letter Dated: December 17, 1970

Gentlemen:

In the letter identified above, you were recognized as exempt from Federal income tax as an organization described in Section 501(c)(3) of the Internal Revenue Code. However, no determination was made regarding private foundation status.

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation as defined in Section 509(a) of the Internal Revenue Code because you are an organization described in Section 170(b)(1)(A)(vi).

This classification is based on the assumption that your operations will continue as stated in your notification. All changes in your purposes, character, or method of operation must be reported to your District Director for consideration of their effect on your status.

Sincerely yours,

A handwritten signature in cursive script that reads "F. A. Schmidt".

District Director

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Lincoln Heights NC

SECTION I - APPLICANT INFORMATION

1a) Plaza de la Raza 23-710963 California 12/17/70
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 3540 N. Mission Rd. Los Angeles Ca. 90031
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Maria Jimenez-Torres (626) 485-8705maria.jimenez@plazazade
Name *Phone* *Email*

2) Type of Organization- Please select one:
 Public School (not to include private schools) *Attach Signed letter on School Letterhead* or 501(c)(3) Non-Profit (other than religious institutions) *Attach IRS Determination Letter*

Same as above

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.
 Each year, except for during Covid, residents from the Lincoln Heights Community organize and fundraise for an Independence Day Fireworks Celebration at Lincoln Park. The cost of this event is between \$15,000-\$20,000 dollars with the Fireworks being the main cost between \$12,000-\$15,000 dollars with permits and liability insurance. The money requested will go toward peripheral activities, such as food for volunteers, sponsors, elected officials, and entertainers, as well as to cover outreach efforts (Flyers, posters, backdrops, etc.).

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
 This grant offers the public an opportunity to come together as a community and enjoy and celebrate a traditional national holiday of our Country's Independence Day which is celebrated in many parts of the city, state, and country in much the same manner. This along with the Winter Holiday Parade are two events in Lincoln Heights that truly promote "Community Building". Also, in this day of rampant illegal fireworks, this organized and professional fireworks event serves as an alternative to those illegal fireworks being set off in the surrounding community. It also serves as a vehicle for the many community organizations and vendors that do business within the community to be at a single venue for one day and promote all the positive services that their organizations offer the residents of the community of Lincoln Heights.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Musical Bands/Food	\$5,000.00	\$5,500.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: Lincoln Heights Neighborhood Council

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$5,000.00**

10a) Start date: 06/03/22 10b) Date Funds Required: 06/24/22 10c) Expected Completion Date: 07/03/22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Maria Jimenez-Torres Executive Director Maria Jimenez Torres 04/04/22
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Ramon Banuelos Secretary Ramon Banuelos 09/09/22
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: [Signature] Authorized Signature:

Print/Type Name: Print/Type Name:

Date: Date: